



## **Certificate holders!**

**Please read this important information regarding more exclusive benefits for active Certificate holders!**

**NCIDQ is migrating to an online verification system for active Certificate holders.**

**Paper forms will be accepted only through May 31, 2011.**

**Any forms received after that date will not be processed and will be returned to you.**

**Please log in to your *My*NCIDQ account and send your verifications electronically.**

Read more here:

<http://www.ncidq.org/AboutUs/AboutNCIDQ/News/NCIDQLaunchesOnlineCertificateVerification.aspx>

Click here for step-by-step instructions on how to send electronic verifications:  
<http://www.ncidq.org/AboutUs/AboutNCIDQ/HowtoVerifyYourCertificate.aspx>



# 2011 Certificate Verification Form

NCIDQ encourages all Certificate holders to seek registration/licensure in a regulated jurisdiction and/or membership in an interior design professional association. To request verification that you met NCIDQ's eligibility requirements at the time of your application and passed all required NCIDQ Examination sections, mail or fax this form to NCIDQ at the address below. Please allow 2-3 weeks for your verification request to be processed.

## NAME AND CONTACT INFORMATION

Name \_\_\_\_\_  
MR/MRS/MS FIRST MIDDLE LAST

Primary Address \_\_\_\_\_

City \_\_\_\_\_ St/Prov \_\_\_\_\_ ZIP/PC \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

NCIDQ Certificate Number \_\_\_\_\_ My Certificate is  Active

Note: Payment of the annual Certificate Renewal fee maintains Active Certificate status. Inactive Certificate holders wishing to have a verification sent should log into MyNCIDQ to return their Certificate to active status.

## VERIFICATION REQUEST

NCIDQ will send official verification at no cost to UP TO FIVE board(s) and/or association(s) you select below. You will receive a copy. You must contact each agency to request application material for registration/licensure/membership. Note: NCIDQ does not release numerical exam scores.

### MEMBER JURISDICTIONS

Verifications for New/Active Certificate holders: Free

- |  |  |                                       |
|--|--|---------------------------------------|
| <input type="checkbox"/> Alabama           | <input type="checkbox"/> Kentucky      | <input type="checkbox"/> New Jersey   |
| <input type="checkbox"/> Alberta           | <input type="checkbox"/> Louisiana     | <input type="checkbox"/> New Mexico   |
| <input type="checkbox"/> Arkansas          | <input type="checkbox"/> Maine         | <input type="checkbox"/> New York     |
| <input type="checkbox"/> British Columbia  | <input type="checkbox"/> Manitoba      | <input type="checkbox"/> Nova Scotia  |
| <input type="checkbox"/> Dist. of Columbia | <input type="checkbox"/> Maryland      | <input type="checkbox"/> Oklahoma     |
| <input type="checkbox"/> Florida           | <input type="checkbox"/> Minnesota     | <input type="checkbox"/> Ontario      |
| <input type="checkbox"/> Georgia           | <input type="checkbox"/> Nevada        | <input type="checkbox"/> Saskatchewan |
| <input type="checkbox"/> Illinois          | <input type="checkbox"/> New Brunswick | <input type="checkbox"/> Tennessee    |
|  | <input type="checkbox"/> Texas         | <input type="checkbox"/> Virginia     |

### NON-MEMBER JURISDICTIONS

Verifications for New/Active Cert. holders: Free

- |                                     |                                    |
|-------------------------------------|------------------------------------|
| <input type="checkbox"/> California | <input type="checkbox"/> Missouri  |
| <input type="checkbox"/> Georgia    | <input type="checkbox"/> Wisconsin |
| <input type="checkbox"/> Iowa       |                                    |

### PROFESSIONAL ASSOCIATIONS

Verifications for New/Active Certificate holders: Free

- American Academy of Healthcare Interior Designers (AAHID)
- American Society of Interior Designers (ASID)
- Interior Design Educators Council (IDEC)
- International Interior Design Association (IIDA)

By signing below, I authorize NCIDQ to verify my Certificate to the agencies selected above.

Signature \_\_\_\_\_ Date \_\_\_\_\_